

Summer Camp Coordinator

Weston Park Baptist Church – Toronto, ON

Position Overview

The Summer Camp Coordinator will play a key leadership role in planning, organizing, and leading Weston Park Baptist Church's summer camp and youth ministry programs.

This position provides hands-on experience in a church-based environment while helping create a safe, engaging, and welcoming space for children and youth. The role combines program leadership and skill development, with opportunities to grow in leadership, teamwork, and community engagement.

Term & Hours

- **Start Date:** July 2, 2026
 - **End Date:** August 26, 2026
 - **Duration:** 8 weeks (Canada Summer Jobs)
 - **Hours:** 35 hours per week
 - **Schedule:** Primarily daytime hours, with required evening availability during designated camp weeks (typically 6:30–8:30 PM)
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Accountability & Team Structure

- Reports to: Ministry Development Pastor
 - Works closely with: Youth Ministry Team, Children's Ministry leaders, summer staff, and ministry partners
 - Provides direction and support to camp leaders, assistants, and volunteers
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Position Purpose

This role is designed to:

- Support the effective delivery of summer camp programming
- Provide leadership and mentorship to children and youth
- Develop leadership and workplace skills in a team environment
- Contribute to the mission and ministry of Weston Park Baptist Church

Key Responsibilities

1. Program Leadership

- Lead and facilitate camp programming including games, activities, and small groups
- Build positive relationships with children, youth, and families
- Support teaching moments, group discussions, or values-based activities as part of programming
- Assist with youth ministry gatherings and outreach initiatives
- Model positive leadership, integrity, and professionalism

2. Program Planning & Coordination

- Assist in planning and executing summer camp schedules and activities
- Prepare materials and supplies for programming
- Support registration, attendance tracking, and communication with families
- Help coordinate volunteers and junior leaders

3. Team Leadership & Development

- Provide support and guidance to camp staff and volunteers
- Foster a positive and team-oriented environment
- Participate in regular check-ins, feedback, and leadership development

4. Administration

- Assist with organization of ministry materials and schedules
- Support Planning Center and other systems as needed
- Help track attendance and engagement
- Contribute to preparation for weekly programming

5. Safety & Policy Compliance

- Ensure a safe and welcoming environment for all participants
 - Follow all church policies, including Plan to Protect guidelines
 - Respond appropriately to incidents and communicate with leadership
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Qualifications

Required

- Eligible under Canada Summer Jobs (ages 15–30)
 - Legally entitled to work in Canada
 - Strong interpersonal and communication skills
 - Reliable and able to work both independently and as part of a team
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Preferred

- Experience working with children or youth
 - Demonstrated leadership in church, school, or community settings
 - Interest in leadership development or community work
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Workplace Expectations

- Comfortable working in a Christian ministry environment
 - Willing to support the mission and values of Weston Park Baptist Church
 - Demonstrates respect, integrity, and a positive team-oriented attitude
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What You'll Gain

- Hands-on experience in leadership and program coordination
 - Mentorship and skill development
 - Experience working with children and youth in a structured environment
 - Opportunity to contribute to a meaningful community program
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How to Apply

Please submit a resume and brief statement of interest outlining your experience and interest in working with children and youth.

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