

Maintenance Worker, Building

Adam House is a refugee home that provides shelter and support for newly arrived refugee claimants in Toronto. We serve refugee claimants by providing a welcoming short-term home; advocating for access to social, medical, and legal services; assisting with the refugee claimant process; facilitating integration; educating churches and the community about the refugee landscape; and responding to opportunities for growth.

We have 4 sites—our main site located near Dufferin & Bloor, and three transitional housing units located in North York and East York. Altogether, Adam House provides housing and support for up to 46 persons at a time. Additionally, we support former residents and drop-in clients.

Job Details

The funding for this position is provided through Canada Summer Jobs. Applicants must be:

- between 15-30 years of age
- Canadian citizen; permanent resident; or convention refugee/protected person
- Legally entitled to work in Canada

Start Date: ASAP, for 8 weeks

30 hours per week, \$14.35/hr

Primary Tasks

- Painting
- Help move furniture and set-up house/rooms post-renovation
- Conduct monthly inspections of the house and environs to ensure the safety of residents, staff, and volunteers
- Remedy deficiencies detected during inspections in a timely manner
- Clean, inspect, and repair bedrooms between occupancy and prepare for the next occupant(s)
- Laundry: guest bedding (if necessary), shower mats, hand towels, cleaning cloths, etc.
- Plan and supervise group projects for volunteers such as cleaning, painting, yard work, and organization of gifts-in-kind
- Complete small maintenance and capital projects in consultation with the Executive Director
- Yard maintenance
- Receive, store, track and distribute gift-in-kind inventory, which includes food donations from Second Harvest; donations of hygiene and household items
- Communicate gift in kind needs to staff so that needs can be disseminated to donors, general public

Send resume and brief email cover letter to ichaimiti@adamhouse.org.