

Settlement Worker

Adam House is a refugee home that provides shelter and support for newly arrived refugee claimants in Toronto. We serve refugee claimants by providing a welcoming short-term home; advocating for access to social, medical, and legal services; assisting with the refugee claimant process; facilitating integration; educating churches and the community about the refugee landscape; and responding to opportunities for growth.

We have 4 sites—our main site located near Dufferin & Bloor, and three transitional housing units located in North York and East York. Altogether, Adam House provides housing and support for up to 46 persons at a time. Additionally, we support former residents and drop-in clients.

Job Details

The funding for this position is provided through Canada Summer Jobs. Applicants must be:

- between 15-30 years of age
- Canadian citizen; permanent resident; or convention refugee/protected person
- Legally entitled to work in Canada

Start Date: June 12, 2023, for 8 weeks

30 hours per week, \$14.35/hr

Primary Tasks

- Providing orientation to new Adam House clients and participating in intake and case management as part of the settlement team
- Ensuring appropriate referrals to government offices, medical, legal, community, and educational services
- Completing work and study permit applications and applications for permanent residence for clients
- Completing discharges for clients that are moving out and ensuring appropriate paperwork is completed
- Responsibilities may also include housing searches, when necessary

Send resume and brief email cover letter to Ichaimiti@adamhouse.org.